



HANAC YOUTH SERVICES

**23-16 30th Avenue
Astoria, NY 11102
(718)204-2325
Fax: (718)728-3306**

January 19, 2017

Dear Potential SYEP Worksite,

We are contacting your company/organization in regards to the Summer Youth Employment Program (SYEP) provided by HANAC Youth Services and financed through the Department of Youth and Community Development (DYCD). This program is geared to young adults, ranging in ages from 14- 24 during the months of July and August for 6 weeks.

The goal of this program is to give participants an opportunity to connect with various employment options. As well as facilitate their transition from school to work in a healthy learning environment. For most participants this is their first real job, and it gives them the sense of accomplishment. It also gives them real work experience. Having these participants understand that they are working for a paycheck, is an experience on its own. Most of the participants do not have the resources or knowledge to understand the benefits of working and being part of a team. The randomly selected participants would work 6 weeks during the summer months with your company/ organization, ***at no cost to you.*** We would like for you to consider our participants as paid volunteers or interns. They will help your company/organization as needed in exchange for work experience.

If you know of another company/organization that may also be interested in participating, please pass along our information to them. If you know of anyone between the ages of 14-24 that would like to participate please give them our contact information in order to facilitate that process as well.

HANAC Youth Services would like to know if your company/ organization would be interested in becoming a SYEP Worksite this year. If so, please contact us at 718-204-2325 ext. 115 or you can email us at HANAC-SYEP@hanac.org for more information.

Thank you for your time in this matter; hope to be in contact with you soon.

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